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**PROSPECTUS**



(VISIT AT: - [WWW.NIILMUNIVERSITY.IN](http://WWW.NIILMUNIVERSITY.IN))

ADDRESS: - 9 KM MILESTONE, NH-65, KAITHAL - 136027, HARYANA (INDIA)

CONTACT: - 01746-208282, 09992800219

## **ADMINISTRATIVE OFFICES**

Sr. No.	Name of the office	Name & Designation	Contact no.
1	Vice-Chancellor	Prof. Arvind Dhar	9992800366
2	Pro VC	Mrs. Anuradha Dhar	9992800223
3	Pro VC. Academics	Dr. Pankaj Kumar Verma	9992800522
4	Registrar	Mr. Ved Parkash	9992800219
5	Research Department	Dr. Pankaj Kumar Verma	9992800217
6	HR Office	Ms. Rajwinder	9992800220
7	Examination Cell	Dr. Manjeet Jakhar	9992800224
8	Library	Mr. Balwinder	8295976256
9	Finance Officer	Mr. K.P. Patra	9992800245
10	Hostel Office	Ms. Rajwinder	9992800220
11	Admission Office	Ms. Chandan Dogra	9992800226
12	IT Office	Mr. Ajit Singh	9992800275
13	Sc/St Cell	Ms. Seema	9992800280
14	Career and Counseling	Mr. Dharam Parkash	9992800398
15	Administrative Office	Mr. Manish	7988658100
16	Chief Medical Officer	Dr. R.B.Verma	9466342777
17	Women Cell	Ms. Chandan Dogra	9992800226
18	Alumni Cell	Ms. Rajwinder Kaur	9992800226

## **ACADEMIC COUNCIL**

Prof. Arvind Dhar

Advocate Vikasdeep Singh Kohli

Mr. Dhram Prakash

Dr. Pankaj Kumar Verma

Dr. Manjeet Jakhar

Dr. Ashwani Kumar

Dr. Nirmal Singh

Mr. Ajit Singh

Dr. H.S. Sirohi

Chairman

Secretary

Member

Member

Member

Member

Member

Member

Member

## **MESSAGE FROM CHANCELLOR**

It gives me immense pleasure to welcome you to the academic world of NIILM University. This university is a belief envisioned for creating better human beings, with roots embedded in strong academics and who are strong enough to survive the upheavals of the economies of the world. University strives to make far-reaching and positive impact on the world through the education of our students and through our pioneering research. As an integral part of this enterprise, the University has also plans to disseminate knowledge and encourage learning and thus make a significant contribution towards social and economic growth. The eco-friendly campus in the peaceful town Kaithal, is equipped with high class facilities.

We have well equipped labs, classrooms and library to help the students in attaining highest standards in academics and industry knowledge. Our well versed faculty recruited from premier institutions, is expert in pedagogy. NIILM is further committed to educate and endow its students with latest knowledge and skills in the milieu of Indian culture and values to enable them to face challenges of economy and with a vision to change them into responsible citizens of India. The University offers a wide range of programmes of study providing career options for professional qualification and growth in the fields like Engineering Technology, Hospitality Tourism, Applied Sciences, Management, Media Mass Communication, Architecture etc. Care has been taken to encourage global thinking by providing a stimulating atmosphere with many international students promoting interaction, hence innovation. International training for students and faculty, international placement of students, international accreditation of the University, promotion and branding of the University at international level is all under way.

I wish you all the best in your career and life.

## **MESSAGE FROM VICE CHANCELLOR**

असतो मा सद्गमय | तमसो मा ज्योतिर्गमय

Lead us from darkness to path of enlightenment & knowledge.



**Prof. Arvind Dhar**

NIILM UNIVERSITY, Kaithal with objective to follow the eternal Vedic hymn where by the path to enlightenment and knowledge is sought. Our objective further is of providing knowledge through research in the process of humanities, science, technology agriculture. Our focus is on nurturing creative minds individual who can keep pace with changing needs of the world and also make the work towards contributing positively towards the change for better world order.

NIILM is an International University, Which is an infrastructural gran and deur and educational hub housing more than 200 international students from 21 different countries. It is constantly new vistas of wisdom and knowledge to stand out distantly apart from the milling crowd of educational providers. The introduction of innovative courses is going to be the key factors in the perspective of lucrative placements. A bright opportunity is knocking at your door.

Finally, I welcome you to the NIILM UNIVERSITY and invite you to be part of the vibrant NIILM UNIVERSITY family.

**Prof. Arvind Dhar**  
**Vice – Chancellor**

## **MISSION**

1. To impart higher education of international standard that meets the changing needs of the society.
2. To achieve the national and international acceptability for our innovative academic content.
3. To provide opportunities for higher learning that will also leads to better job opportunities.
4. To make academics as professional, innovative and research oriented education.
5. To improve the literacy rate of rural Haryana with a special focus on female education.
6. To create competitive and cooperative environment wherein the students can learn to excel in their endeavors while respecting diversities.
7. To develop Centers of Excellence culminating in achieving the cutting-edge technology in all fields.
8. To nurture students who shall be the leaders of future organizations.

## **VISION**

1. To impart quality education for the youth to become ideal citizens of India.
2. To have facilities for the research in all the applied sciences.
3. To aim for an education geared for better job opportunities.
4. Women empowerment through education.
5. To inculcate the basic awareness about health and hygiene.
6. To develop a well -rounded personality having the capability of analytical thinking and a commitment to excel both in personal and professional endeavors. They would grow to have the vision, courage and dedication to operate successfully in a dynamic and technology-driven environment.
7. To facilitate lifelong learning attitude.

## **OBJECTIVE**

1. To establish a multi -disciplinary university that provides opportunities for higher learning and research to students from all over India.
2. To create state-of-the-art facilities for research and development.
3. To have excellent academic standard, the best of infrastructure, and ample residential facilities.
4. To provide a stimulating learning environment, where the teachers encourage the young minds to explore the frontiers of research along with acquiring knowledge that will fully equip them to contribute to the betterment of society.
5. To lay proper stress on acquiring excellent communication skills which are imperative for effective transfer of intellectual abilities and skills to productive enterprises?
6. To create centers of excellence geared to sharing knowledge and skills with industries and international institutions.

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# ABOUT UNIVERSITY



## Welcome to NIILM University

Welcome to NIILM University, with us you will discover new experiences in a dynamic and supportive environment. Your horizons will broaden, and you will discover the liberating power of new ideas and insights. You will be intricately woven into our core fabric of flexibility, creativity and innovation and walk out with the confidence, energy and ability that you need to realise your dreams and potential.

## The University

NIILM University is a private university in Kaithal in the state of Haryana, India. NIILM University was established by the Haryana State Legislature under Haryana Act No. 16 of 2011. NIILM University announces its commitment to become one of India's leading universities with an accredited repute for excellence in research and teaching. The University is geared up to offer Undergraduate and postgraduate degrees in different disciplines. The University possesses a team of dedicated, highly qualified and industry experienced faculties. As mentors they provide numerous student- research opportunities at both the undergraduate and postgraduate levels inspiring student to advance their skills and aspirations. The University aims to facilitate and promote studies, research and extension work in emerging areas of higher education with focus on enriched education in the disciplines of engineering, technology, management journalism and mass communication, etc. and also to achieve excellence in allied fields.

## The University Campus

The campus of the University is situated at Kaithal at a distance of 160 km North-West of Delhi on National existence, it has been making rapid progress in building construction and has an excellent and extra-curricular needs of an institute.

## Foreign Student's Cell

More than 200 International students of various countries i.e. Uganda, Bhutan, Vietnam, Sri Lanka, Afghanistan, Gambia, Bangladesh, Nepal, Burundi, Tibet, Kenya, Ghana, China, Botswana, Zimbabwe Ethiopia are studying at NIILM University. The University has a full-Fledged foreign student's Cell for the guidance and help of International students. It is mandatory to obtain an eligibility certificate from the advisor of the foreign student cell, of the University after submitting the following document.

1. LETTER OF THE ASSOCIATION OF INDIAN UNIVERSITIES, NEW DELHI REGARDING EQUIVALENCY/RECOGNITION OF THE EXAMINATION.
  2. PHOTOCOPY OF STUDENT PASSPORT.
  3. PHOTOCOPY OF STUDENT VISA.
  4. AIDS CERTIFICATE.
  5. ELIGIBILITY FEE-AS THE CASE MAY BE.
  6. APPLICATION ON THE PRESCRIBED FORM LONG WITH TWO PASSPORT SIZE PHOTOGRAPHS MUST BE SUBMITTED IN UNIVERSITY CAMPUS, WHICH MAY BE DOWNLOADED FROM THE UNIVERSITY WEBSITE IN PROSPECTUS BY DEPOSITING PROSPECTUS FEE OF RS. 1000/-.
- THE PROSPECTUS IS AVAILABLE ON THE UNIVERSITY WEBSITE WWW. NIILMUNIVERSITY.IN ( PHONE: 9992800220, 9992800219).

NOTE: FOREIGN STUDENT MAY APPLY ON-LINE ADMISSION LINK AT NIILM UNIVERSITY WEBSITE OR MAY CONTACT THE OFFICE OF FOREIGN STUDENT CELL (MS. RAJWINDER KAUR-9992800220)



## **RESEARCH ADVISORY COMMITTEE**

Sr. No.	NAME	EMAIL & CONTACT No.
1.	Dr. Pankaj Kumar Verma (Dean Research)	justpankajverma@gmail.com 9992800522
2.	Dr. Nirmal Singh (Member)	nirmal.dr.singh@gmail.com 8059498660
3.	Dr. Manjeet jakhar (Member)	dr.manjeet.jakhar@gmail.com 9671414714
4.	Dr. Ashwani Kumar (Member)	advashmohan@gmail.com 9992100144
5.	Dr. H.S. Sirohi (Member)	sirohi.hs338@gmail.com
6.	Dr. Jogi Ram (Member)	bamnia.jogi@gmail.com



# **ANTI RAGGING SQUAD**

Ragging is prohibited in the University and anyone found guilty whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 as well as under the penal law for the time being in force.

Indian Penal Code(IPC),1860(Act 45 of 1860)

The antiragging squad is constituted with the following member for maintaining vigil, oversight and patrolling the functions & shall remain mobile alert and active at all the time.

<b>Sr. No.</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>EMAIL &amp; CONTACT No.</b>
1	Mr. Vikasdeep Singh Kohli	Assistant Registrar	9992800258
2	Dr. Pankaj Kumar Verma	Professor	9992800217
3	Mr. Ajit Singh	Hostel Warden, Boys	9992800275
4	Mrs. Sarmeet Kaur	Assistant Professor	9992800242
5	Mrs. Shilpi Madaan	Assistant Professor	9992800358
6	Ms. Rajwinder Kaur	Hostel Warden, Girls	9992800220

## **WOMEN CELL**

The Women Cell Squad is Constituted with the following Members to check complaints of Sexual harassment of women at work place.

<b>Sr. No.</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>EMAIL &amp; CONTACT</b>
1	Ms. Chandan Dogra	Hostel Warden	chandan.dogra@niilmuniversity.in 9992800226
2	Dr. Ashwani Kumar	Associate Professor	9992100144
3	Mr. Subhash Chand	Librarian	9992800104
4	Mrs. Sarmeet Kaur	Assistant Professor	9992800242
5	Mrs. Shilpi Madaan	Assistant Professor	



# ACADEMIC CALENDER

**NIILM University, Kaithal**  
(Recognized by UGC & Approved by Govt. of Haryana)  
FOR UG/PG COURSES

## FOR UNDER-GRADUATE COURSES

EVENT	DURATION
<b>ODD SEMESTER</b>	
Admissions	From 1st July to 31st July
<b>Teaching</b>	From 1st Aug to 1st week of Dec
Examinations	Mid of December
<b>EVEN SEMESTER</b>	
<b>Teaching</b>	From 1st week of Jan to End of April
Examinations	1st week of May

**\*All dates are tentative**

**Note:**

1. If the number of teaching days falls less than 180 days (90 days in each semester) in the academic session due to some unforeseen reasons, it would be the responsibility of each Department/ Institute/ College to make good the loss by arranging extra classes.
2. Award of Degrees: Degrees shall be awarded within 1 year from the date of notification of result. Copy of the above is forwarded to the following for information and necessary action:
  1. Hon'ble Chancellor.
  2. Vice-Chancellor
  3. Pro-Vice Chancellor.
  4. Director General Higher Education Haryana, Shiksha Sadan, Sector-5, Panchkula.
  5. Dean Academics, Dean/Coordinator Research & Development, Dean Students Welfare.
  6. All Head of Departments.
  7. Director Public Relations.
  8. Controller of Examinations.
  9. Information Technology Cell NIILM University, with the request to get uploaded on the University Website.

# PROGRAMMES AND ELIGIBILITY

Sr. No	Name of Course	Minimum Duration & Scheme of Examination	Medium of Instruction and Examination	Eligibility/Criteria	(Per Year)
<b>School of Law</b>					
1	B. A. LL.B	5 Years (Semester)	English	10+2 with 45% marks in any Stream and 42.75% for SC/ST Students	75000/-
2	LL.B	3 Years (Semester)	English	UG/PG with 45% marks in any Stream and 42.75% for SC/ST Students	75000/-
3	LLM*	2 Years (Semester)	English	UG/PG with 45% marks in any Stream and 42.75% for SC/ST Students	
<b>School of Engineering &amp; Technology</b>					
4	B. Tech (Mechanical Engg., Civil Engg., EEE, ECE, CSE)	4 Years (Semester)	English	10+2 with 50% marks in PCB/PCM and 45% for SC/ST Students	65000/-
5	B. Tech (Mechanical Engg., Civil Engg., EEE, ECE, CSE) 2nd Year	3 Years (Semester)	English		65000/-
<b>School of Agriculture</b>					
6	B.Sc(Hons.) Agriculture	4 Years (Semester)	English	10+2 or equivalent having passed with Physics, Chemistry, Biology/Math or Agriculture stream from a recognized University/Board with 50% marks in 10+2 (Relaxable upto 47.5% for SC candidates).	70000/-
<b>Diploma</b>					
7	Diploma in Agriculture	1 Years (Semester)	English	Eligibility 10th with 50% Marks & 45% for SC/ST Students.	32000/-
<b>School of Commerce and Management</b>					
8	BBA (Bachelor of Business Administration)	3 Years (Semester)	English	Senior Secondary Examination (10+2) with 50% marks in any Course and 45% for SC/ST Students in aggregate from Board of School Education, Haryana, Bhiwani or any other examination as equivalent thereof.	45000/-

9	B. Com (Bachelor of Commerce)	3 Years (Semester)	English	Senior Secondary Examination (10+2) with 50% marks in any Course and 45% for SC/ST Students in aggregate from Board of School Education, Haryana, Bhiwani or any other examination as equivalent thereof.	35000/-
10	MBA (Master of Business Administration)	2 Years (Semester)	English	B. Com. (Hons./Pass)/BBA or B.A., B.Sc. with Economics/ Commerce/Marketing/Insurance as a subject with 50% marks in any Course and 45% for SC/ST Students or any other examination as equivalent thereof.	75000/-
11	M. Com (Master of Commerce)	2 Years	English	B. Com. (Hons./Pass)/BBA or B.A., B.Sc. with Economics/ Commerce/Marketing/Insurance as a subject with 50% marks in any Course and 45% for SC/ST Students or any other examination as equivalent thereof.	42000/-
<b>School of Applied Sciences</b>					
12	B. Sc. (Non Medical)	3 Years (Semester)	English	10+2 with 50% marks in PCM and 45% for SC/ST Students	35000/-
13	BCA (Bachelor of Computer Application)	3 Years (Semester)	English	10+2 with 50% marks in PCB/PCM and 45% for SC/ST Students	
14	M. Sc. (Physics)	2 Years (Semester)	English	Graduation in relevant subject with 50% marks and 45% for SC/ST Students	42000/-
15	M.Sc.(Chemistry)	2 Years (Semester)	English	Graduation in relevant subject with 50% marks and 45% for SC/ST Students	42000/-
16	M. Sc. (Mathematics)	2 Years (Semester)	English	Graduation in relevant subject with 50% marks and 45% for SC/ST Students	42000/-
17	M. Sc. Statistics	2 Years (Semester)	English	Graduation in relevant subject with 50% marks and 45% for SC/ST Students	42000/-
18	B. Sc. Mass Comm. Journalism & Advertising	3 Years (Semester)	English/ Hindi	10+2 with 45% marks in senior secondary with any stream and 40% for SC/ST Students.	70000/-
19	M. Sc. Mass Comm. Journalism & Advertising	2 Years (Semester)	English/ Hindi	Graduation with 45% marks in any Course and 45% for SC/ST Students	50000/-

20	Diploma in Hotel Management (Food Production, House Keeping, front office, food & Beverage Service, Tourism)	1½ Years (Semester)	English	10+2 with 50% marks in any stream and 45% for SC/ST.	60000/-
<b>School of Hotel Management &amp; Tourism</b>					
21	B. Sc. Hotel Management & Tourism	3 Years (Semester)	English	10+2 with 50% marks in any stream and 45% for SC/ST.	60000/-
22	M. Sc. (Hotel Management & Tourism)	2 Years (Semester)	English	Graduation with 50% marks in any stream and 45% for SC/ST Students or any other examination as equivalent thereof.	70000/-
<b>School of Fashion Designing</b>					
23	B. Sc. Fashion Design & Technology	3 Years (Semester)	English	10+2 with 50% marks in any stream and 45% for SC/ST.	45000/-
24	M. Sc. Fashion Design & Technology	3 Years (Semester)	English	Master/Bachelor degree with atleast 45% marks in aggregate or any other examination as equivalent thereof. Admission will be made according to merit determined on the basis of marks secured in qualifying examination + Group discussion + Interview with weightage of 70%, 20% and 10% for three components respectively.	45000/-
<b>Faculty of Education</b>					
25	M.A. (Education)	2 Years (Semester)	English/Hindi	Master/Bachelor degree with atleast 45% marks in aggregate or any other examination as equivalent thereof.	42000/-
26	M.A. (Physical Education)	2 Years (Semester)	English/Hindi	Master/Bachelor degree with atleast 45% marks in aggregate or any other examination as equivalent thereof. OR A candidate who have passed B.P.Ed. 1year, 2years and 3years with atleast 55% marks in aggregate. AND The candidates are required to qualify the Physical Efficiency Test (Canadian Test). However, there shall be no marks for this test. PET will not be applicable to Industry sponsored/NRI candidates. Candidates failing in PET will not be called for counseling.	42000/-

Faculty of Art & Languages					
27	M.A. (English)	2 Years (Semester)	English	Master/Bachelor degree with atleast 45% marks in aggregate or any other examination as equivalent thereof.	42000/-
28	M.A. (Hindi)	2 Years (Semester)	Hindi	Master/Bachelor degree with atleast 45% marks in aggregate or any other examination as equivalent thereof.	42000/-
29	M.A. (Sanskrit)	2 Years (Semester)	Sanskrit	Master/Bachelor degree with atleast 45% marks in aggregate or any other examination as equivalent thereof.	42000/-
Faculty of Sciences					
30	M.A. (Geography)	2 Years (Semester)	English/Hindi	Master/Bachelor degree with at least 45% marks in aggregate or any other examination as equivalent thereof.	42000/-
Faculty of Social Sciences					
31	M.A. (Economics)	2 Years (Semester)	English/Hindi	Master/Bachelor degree with at least 45% marks in aggregate or any other examination as equivalent thereof.	42000/-
32	M.A. (Sociology)	2 Years (Semester)	English/Hindi	Master/Bachelor degree with at least 45% marks in aggregate or any other examination as equivalent thereof.	42000/-
33	M.A. (History)	2 Years (Semester)	English/Hindi	Master/Bachelor degree with at least 45% marks in aggregate or any other examination as equivalent thereof.	42000/-
34	M.A. (Political Science)	2 Years (Semester)	English/Hindi	Master/Bachelor degree with at least 45% marks in aggregate or any other examination as equivalent thereof.	42000/-
35	M.A. (Public Administration)	2 Years (Semester)	English/Hindi	Master/Bachelor degree with at least 45% marks in aggregate or any other examination as equivalent thereof.	42000/-
36	<b>M.Phil/Ph.D</b>	<b>For Complete Information see Ordinance on our website</b>			60000/-



# **ADMISSION, RULES AND POLICIES**

## **How to Apply:**

University admission forms are available online at [www.niilmuniversity.in](http://www.niilmuniversity.in) and can also be collected from University campus. Completed application form has to be submitted with attested testimonials and application fees of Rs 1000/- (cash or DD in favor of "NIILM University" payable at Kaithal).

## **The following procedure shall be followed for selection of the candidates for admission to various courses:**

1. Mere possession of the prescribed academic qualifications does not entitle a candidate for admission to the course. Candidates would be required to fulfill all the conditions as spelt out in the prospectus.
2. Minimum pass marks in the qualifying examination shall be the eligibility condition for admission of the SC candidates of Haryana only unless specified otherwise in the eligibility criteria of the programme.
3. The eligibility of the candidates shall be ascertained at the time of counseling.
4. Admission shall be made on the basis of merit to be prepared in accordance with the criteria given in the prospectus.
5. Those who have done graduation or post-graduation shall not be eligible for admission to five year integrated programmes.
6. If two or more candidates secure identical marks in the merit, their relative merit will be determined by the marks obtained in the qualifying or equivalent examination. In case the marks in the qualifying or equivalent examination are also identical, the candidate who will be senior in age have the preference to register first in the given course.
7. Rounding off of the decimal digits to a whole number for calculating the percentage of marks shall not be permissible in any case, whatsoever.
8. Counseling for admission to the courses will be held at the Deptts./ Institutes as per "Counseling Schedule" given in the prospectus. No separate communication shall be sent in this regard.
9. All the eligible candidates shall be required to appear personally before the Counseling Committee for verification of documents and checking of eligibility strictly according to the Counseling Schedule given in the prospectus before the admission to the programme is made. They will be called for counseling in order of merit.
10. Preference once exercised by the candidate for any Dept./Institute/College at the time of counseling shall be final. If a candidate does not get institution of his/her choice, he/ she may opt to be wait-listed. However such candidate may appear again as a fresh candidate in the next counseling, if held, and he/she will be considered for admission as per merit subject to availability of seats at that time.
11. Counseling will be closed as soon as all the seats in each category are filled.
12. Any candidate, who fails to turn up for Counseling at his/her turn, will be considered for the remaining seats at the time he/she reports for counseling. But no relaxation shall be given if the candidate fails to appear before the Counseling Committee on the fixed date/time.
13. The candidate, admitted during the counseling, shall deposit the fee on the date of counseling itself with the University Cashier/Bank, failing which his/her admission shall stand cancelled.
14. Seats, remaining vacant after every round of counseling, shall be displayed on the Notice Board of the Department/Institute on the date (s) given in the "Counseling Schedule".

15. Those candidates, who doesn't get admission in one round of counseling, shall be eligible for admission in subsequent rounds, if seats are available.
16. Admission on the seats earmarked for Kashmiri Migrants/NRIs/sports quota/ cultural activities quota will be made on the basis of marks in the qualifying examination. However these seats will not be filled if the candidates in these categories are not available.
17. The seats, remaining vacant after 2nd round of counseling, shall be filled up by the University in accordance with the guidelines to be decided by the authorities concerned.
18. The candidates shall present all the required certificates/documents/ testimonials in original to the Admission Committee for verification, and give one set of attested copies of all such certificates/documents/testimonials. The Admission Committee will check the eligibility of the candidate. This Committee shall have the power to reject any certificate not considered valid. In case, the candidate is not found eligible, his/her candidature will be cancelled.
19. After the completion of all formalities, including verification of certificates/documents/ testimonials for admission, the original certificates/ documents/ testimonials will be returned to the candidates. However, the attested copies (one set of each certificate/documents/testimonial) will be retained.
20. The decision of the Admission Committee in all matters related to the admissions shall be final.
21. Any attempt on the part of a candidate, his friends or relatives to canvass or bring influence to bear upon the University directly or indirectly for securing admission will be a disqualification for admission.

#### Eligibility under Various Categories

- ALL INDIA (including Haryana): A candidate applying from any part of the country (including Haryana), who complies with the minimum eligibility criteria.
- HARYANA (General): A candidate, who is a domicile of Haryana and complies with the minimum eligibility criteria. Unfilled seats, if any, under this category will be transferred to the all India (including Haryana) category.
- HARYANA (Scheduled Castes): The candidate must be a domicile of Haryana and belong to a scheduled caste of Haryana as notified by the State Govt. and should comply with the minimum eligibility criteria. Unfilled seats, if any, under this category will be transferred to the all India (including Haryana) category.
- Children/wards of NRI (non-resident Indian): To be eligible for admission under this category, the applicant must fulfill the criteria as prescribed in the Ordinance of NIILM University.
- KASHMIRI MIGRANTS: One seat in each branch is reserved for Kashmiri migrants. These seats will be supernumerary and will be filled on the basis of inter-se-merit, on the basis of marks of qualifying examination and subject to the candidate complying with the minimum eligibility criteria. They will be required to submit the original certificate of migration duly signed by the competent authority.
- UNFILLED SEATS: The unfilled seat(s), if any, under Haryana General and/or NRI category (excluding Kashmiri migrants) will be transferred to the all India category including Haryana. A candidate, who applies under a reserved category, will be considered first under the all India Category. Only in case, he/she does not get a seat, he/she will be considered under the reserved category subject to the availability of a seat and as per his/her merit.

## **ATTENDANCE RULES**

As regular attendance is an important element of education, no leave of absence will be granted except on a serious reason (especially on medical ground). University will have an attendance committee comprising at least three senior teaching staffs Dean or Head of a particular department.

1. Minimum 75% attendance is must for the students to fill the University Examination form and to appear in End (Final) Semester.
2. Students will have to complete 75 per cent attendance clause that will be considered as an average of all lectures, practicals and tutorials. However, it will be mandatory for students to maintain a minimum of 50 per cent attendance in every subject.
3. Uncertified absence for more than 10 class days renders the student liable to be suspended / terminated from the rolls and usual admission fee will be charged if he/she is re-admitted.
4. No student who comes late shall be allowed to enter in class without the permission of HOD. Fulfillment of minimum attendance criteria and satisfactorily clearance of all academic subjects are the sole responsibilities of individual student.
5. If a student has a genuine problem due to which her/his attendance has suffered, the committee will verify the reason. After the approval of the VC, the student will be allowed to appear for the exam.
6. 10% of total absentia of students due to illness may be considered by the admission committee if the student provides bonafide reasons with supporting documents. Example.- If you are absent for 20 days due to illness then present of only 2 days will be considered.
7. Attendance is given 10% weightage in Internal Assessment Marks for regularity in attending lectures and tutorials, and the credit for regularity in each paper, based on attendance, shall be as follows:

75% or more but less than 80%	6 marks
81% or more but less than 89%	8 marks
90% and above	10 marks



## ***REFUND POLICIES***

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Refund of Fees, Security Deposit etc. :

1. Security deposits are refundable, on an application from the student after completion of his/her course from the University, after deducting all the dues, fines and other claims against him/her if any.
2. If any student does not claim the refund of any amount lying to his credit within one calendar year after course completion from the University, it shall be considered to have been donated by him/her to the Students Aid Fund.

Explanation: The period of one year shall be reckoned from the date of announcement of the result of the last examination passed by the student.

3. If, after having paid full fees, a candidate withdraws from the programme within 15 days of the Admission then, he / she shall be refunded all fee & deposits, except registration Amount.
4. Applications for withdrawal received beyond 15 days of the last date of registration would entitle a student for the refund of security deposits only.
5. If a student owes any money to the University on an account of any damage he/she may be liable to pay the dues for the same along with outstanding tuition fee and fines, if any, from the Security Deposits.



# Gallery







(Recognized by UGC & Approved by Govt. of Haryana)

(VISIT AT: - [WWW.NIILMUNIVERSITY.IN](http://WWW.NIILMUNIVERSITY.IN))

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