

OM SRI SAIRAM



SRI SATHYA SAI CENTRE FOR HUMAN EXCELLENCE

PROSPECTUS

ACADEMIC YEAR 2014 – 2015

PREM KUTIR, SRI SATHYA SAI GRAMA,
MUDDENAHALLI, CHICKKABALAPUR (TALUK & DIST), KARNATAKA

Website: www.sssche.org | E-Mail: admissions@sssche.org

Om Sri Sairam

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*“Work done with no concern or desire for the profit there from, purely out of love or from a sense of duty, is yoga. Service must be the outer expression of inner goodness. This ideal of seva and the urge to practice it, form the very heart of education. Pure Love, its chief manifestation - that is education. Nothing else can be.” - **Bhagawan Sri Sathya Sai Baba***

Yogah Karmasu Kaushalam' - Perfection in action is Yoga.



Bhagawan Sri Sathya Sai Baba

Chancellor

Sri Sathya Sai Institute of Higher Learning

Prasanthi Nilayam - 515 134, Anantapur Dist., A.P.

Dear students!

Be like the star which never wavers from the crescent but is fixed in steady faith. When the sun is over your head, there will be no shadow; so too when faith is steady in your heart, it should not cast any shadow of doubt.

Do not take ill of others; take only of the good in them; all are good; if you see bad in them, it is because there is bad in you; if you do not like someone, do not mix with him. Grace is the sun light which will ripen the fruit; Sadhana is the sap which rises from earth. Both are needed by the tree in order that it may yield fruit.

With Blessings
Pank.

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IMPORTANT INFORMATION

Sairam! Welcome to Sri Sathya Sai Centre for Human Excellence (SSSCHE). This prospectus is for students interested in applying for the courses being offered for study at SSSCHE. It provides an introduction to the Centre and to the model of value-based integral education it encapsulates. Applicants and parents are also presented an overview of the unique residential environment, holistic teaching methods, and summarises the facilities, resources and activities available for students. Programme descriptions and course content along with eligibility are also highlighted.

Parents who want to admit their children to SSSCHE are requested to carefully read the rules mentioned in the prospectus and submit their applications, only if the rules are agreeable to them. Once the admission is complete, it is presumed that the parents and students have no objection to abide by the rules and regulations of the SSSCHE.

Director
Sri Sathya Sai Centre for Human Excellence
Prem Kutir, Sri Sathya Sai Grama,
Muddenahalli

1. INTRODUCTION

The concept of the **Sri Sathya Sai Centre for Human Excellence** is unique and original. The motto granted by Bhagawan Sri Sathya Sai Baba is '**Yogah Karmasu Kaushalam**' - **Perfection in action is Yoga**. This Centre, as envisioned by HIM, has three wings.

Sri Sathya Sai Centre for Higher Education – An outreach centre of University of Mysore, Mysore, Karnataka. The centre will create competent teachers, with strength of character and knowledge. The college is based on the Sri Sathya Sai philosophy of Integral Education in its true sense. Academic education will be only a small part of personality moulding. The thrust will be more on 'man-making' and 'character-building'. The goal of spiritual advancement will be the soul of education here, along with training in yoga and physical culture.

Sri Sathya Sai Centre for Training and Development - is a training and development centre to upgrade skills and knowledge of the teachers, who are already serving in various educational campuses. This wing will inculcate spiritual thirst and moral strength in the teachers. The objectives of the courses offered under this wings is to work on the 'SQ' (Spiritual Quotient) and 'HQ' (Happiness Quotient) of the candidates, apart from developing their teaching and communication skills, interpersonal skills, and thereby upgrading their total competence level.

Sri Sathya Sai Centre for Research and Publications - is a research centre which promotes study and research on the teachings and mission of Bhagawan Sri Sathya Sai Baba. This will be a first-of-its-kind programme, to promote research on the teachings and philosophy of Bhagawan Sri Sathya Sai Baba. Research will also be done on the principles and practice of Indian culture with stress on its unique contribution of, '**Brotherhood of Man and Fatherhood of God**'. A comparative study and research on religions of the world, highlighting their essential unity and harmony, will also be part of the curriculum.

2. CHARTER OF SSSCHE

- ❖ To help achieve **Loka Kshema (Welfare of the World)** through **Dharma Sthapana (Establishment of righteousness)** with the Divine Grace and Blessings of Bhagawan Sri Sathya Sai Baba, by training teachers, dedicated workers and students who are committed to the Divine Mission.
- ❖ To achieve the transformation of the world through the transformation of the individual since **Individual Character is the basis of the Welfare of the World**.
- ❖ To promote principles and practice of Indian Culture and its unique philosophy of **“Brotherhood of Man and Fatherhood of GOD”**.
- ❖ To promote Physical, Mental, Emotional and Spiritual excellence in Humanity; to create personalities with the **Head of Shankara (Brilliance of the Intellect), Heart of Buddha (Compassion filled Heart) and Hands of Janaka (Competence in Action)**.
- ❖ To create **inspired teachers** with the strength of character who radiate knowledge, purity and spiritual wisdom and who consider service to others as their life-breath, thus serve as role models for the students.
- ❖ To create students to attain excellence in learning in modern knowledge along with the ancient wisdom by moulding their character and nurturing their talents
- ❖ To **enable teachers attain excellence** in teaching skills and methods along with depth of knowledge in their subjects, character moulding and nurturing of talents in the students.
- ❖ To train the, education administrators and interested people in soft skills, effective leadership, managerial and administrative skills, communication and interpersonal skills.
- ❖ To conduct periodic seminars, conferences and symposia to continuously upgrade the knowledge, skills and competencies of the participants.
- ❖ To promote **research on the teaching and philosophy of Bhagawan Sri Sathya Sai Baba**.
- ❖ To promote **research in the field of Character Moulding** of the students and evolving an ideal educational campus based on the **Gurukula System of Education** to produce Men of Excellence who have imbibed all the required qualities as taught by Bhagawan Sri Sathya Sai Baba and who will go out as **Pracharaks** to inspire people to live truthful life.

- ❖ *To undertake studies on the religions of the world to highlight their essential unity and conduct research on the principles and practice of Indian Culture and philosophy based on the life and message of Bhagawan Sri Sathya Sai Baba.*
- ❖ *To publish research papers, articles and books about the studies and research undertaken at the Centre and to recognise and honour teachers, scholars and other persons who have contributed to the welfare of the world, especially in the Divine Mission.*

3. SRI SATHYA SAI CENTRE FOR HIGHER EDUCATION

- ❖ Primarily the centre is on the outreach programme of the University of Mysore, that will offer undergraduate courses in B.Sc. and B.A. [This program would be transferred to B.Sc.Ed., and B.A.Ed., programs subject to the clearance of our application at NCTE]
- ❖ A total strength of 108 students across the various programs
- ❖ Residential facility on the campus with a hostel that provides lodging and dining **FREE**
- ❖ Apart from academics, students will also be trained extensively in the Life and Mission of Bhagawan Sri Sathya Sai Baba, Life and Mission of Sri Madiyal Narayan Bhat, Indian Culture and Spirituality, Indian Scriptures like Vedas, Ramayana, Bhagavatham and Bhagavad-Gita. Training will also be imparted on World Religions, Soft Skills, Communication and Leadership skills, Administrative and Management skills leading to ***Diploma in Human Excellence (DHE)*** awarded by SSSCHE.
- ❖ An intense training will be given in the way of life in the campuses, in order to be effective and inspiring teachers / administrators

4. SYSTEM OF EDUCATION

The key distinctive features of the Sri Sathya Sai Centre for Human Excellence are:

ADMISSIONS

- **FREE** education for all students & **FREE** Boarding and Lodging (Residential)
- Open admissions policy which is merit based and irrespective of income, caste or creed

RESIDENTIAL PROGRAMME

- Compulsory residential living at the campus
- Spiritual ambience in an environment of discipline and love
- Teaching faculty, research scholars and students residing in the hostel
- Cultivation of the spirit of self-reliance, brotherhood and sacrifice through mentoring and personal examples

ACADEMICS

- Curriculum rooted in Indian culture and universal brotherhood
- Sri Sathya Sai Centre for Higher Education a outreach centre of to University of Mysore
- Stress on the importance of human values
- Integral education at the core of the programme offered

INFRASTRUCTURE

- World-class facilities and resources
- Campus set amidst serene surroundings
- Most modern equipments, instruments and amenities in the labs
- Computer centres with ultrahigh speed broadband internet connectivity
- State-of-the-art boarding and lodging facilities

INTEGRAL EDUCATION

- Life lessons learnt through the inspiration and message of Bhagawan Sri Sathya Sai Baba
- To develop all aspects of human personality
- Integrating human values with secular knowledge
- Equal emphasis on curricular and co-curricular activities
- Inculcating the spirit of self-reliance and service to society

5. SAILENT FEATURES

❖ HIGH ACADEMIC STANDARDS

Maintenance of very high academic standards in the Centre is enabled by highly motivated and dedicated teachers who live on the campus, either in the hostel with students or in the quarters provided, and by the single minded pursuit of students who live in the hostel, on campus. Apart from teachers on the campus, the faculty will also constitute highly competent visiting individuals, from all over the country and abroad, supplementing academics in special areas. Research programmes in the Centre are designed keeping in view their relevance to the social needs.

❖ CHARACTER MOULDING

Bhagawan Baba says, “When a student is not trained to lead a good and a godly life, teaching him various skills and tricks only makes him a danger to himself and also other.” Therefore, character-moulding is the most important aspect of education in the centre. In contemporary times, character-moulding of students is taken up seriously in a few institutions at a school level. But at the university level, no serious attempt is made because of the adverse conditions prevailing in the society at present. Many times even parents do not dare to tell their own children as to what is right and what is wrong, once they cross 17 or 18 years of age. Bhagawan Baba has taken up this challenging task of character-moulding at the university level. His infinite love for His students is the basis of this successful experiment. Apart from His sublime and inspiring guidance to the students, He exhorts and inspires the teachers to set shining examples of noble character.

❖ COMMUNITY LIVING

Sri Sathya Sai Centre for Higher Education is the modern day Gurukula. It is completely residential, with all the students living in the hostel, on campus. The warden and many teachers live with them in the hostel and set inspiring examples for them, to emulate by their single minded pursuit of spiritual illumination and selfless service. Community living is the best way to inculcate mutual understanding, tolerance, courtesy, sacrifice and service to fellowmen. The blessings of community living under the watchful eyes of committed teachers are innumerable. The daily routine on the campus is designed with the Divine guidance of Bhagawan Baba and has multifarious activities to achieve the all round development of the personality of students.

❖ PHYSICAL EDUCATION

A healthy body with good stamina forms the basis of all pursuits in life. Physical education is given great importance in the Centre. It is one of the integral items in which a student is assessed periodically and the grade secured is reflected in the grade card along with academic grades at the end of every semester. Physical education includes health, jogging, exercise, sports & games and yoga.

Training and coaching facilities are provided to the students every morning (compulsory) and evening (optional). The campus has a vast and well equipped playground. The benefits of systematic physical education are reflected in the strong and proportionate physique of the students with their faces radiating health and energy.

❖ SOCIAL SERVICE AND SELF RELIANCE PROGRAMMES

These activities inculcate in the student, a sense of social responsibility, self dependence and dignity of labour apart from providing opportunities to develop skills in various areas of their interest. The service activities on the campus are termed self-reliance programmes. Each student puts in every month a minimum of 8 hours of service to the community in which he lives. These programmes include gardening, carpentry, plumbing, maintenance of electrical installations and gadgets, operation of audio-visual equipments, running of kitchen, bakery and catering, looking after the dining hall, prayer hall, auditorium, playgrounds, service in the stationary stores and book centres, dispensary and health care and library. Students are also trained to organise various programmes on their own. They are involved occasionally in social service programmes in surrounding villages and towns. Students' participation in these programmes is also an integral item in which periodical assessment is made and the grades secured are shown in the grade card.

❖ EXTRA CURRICULAR ACTIVITIES

These activities add variety and colour to the campus life, apart from providing opportunities to students for the cultivation of their talents in music, dance, drama, elocution, writing, photography, painting, clay modelling, arts & craft etc.. The music concerts, dramas and cultural programmes by students on the occasion of various celebrations and festivals in the divine presence of our Bhagawan Baba, are of very high order and enthral thousands of people. The campus life provides ample opportunities to the blossoming orators and speakers among the students. There are display boards where the students can put up their creations like poems, essays, paintings, cartoons, sketches, photographs, etc. The various extra-curricular activities also include screening of selected feature films that inspire and ennoble young minds. Films on science, geography, current affairs, sports, wild life and adventure themes are also shown periodically.

❖ SPIRITUAL EDUCATION

Bhagawan Baba Himself initiated students into spiritual education. He inspired the young minds to probe into the mystery of life and death, and reminds them of their spiritual origins and spiritual destiny. He taught them how only a life based on spiritual aspiration can be successful and joyful. The life on the campus is woven round the silken bond of love between Baba and His students. This bond is strengthened by prayer.

The day begins and ends with a prayer. The morning sessions in the Centre begins with the universal prayer, based on the unity of religions. Community singing of Bhajan in the hostel is held every evening. Before retiring for the night, students sit around the altar in their respective dormitories and chant prayers dedicating all their day's activity to the Divine. Students have the opportunity to listen to their fellow students, teachers and many important guests on the campus. These guests include men and women who have attained great success in their respective fields - ministers, administrators, industrialists, judges, ambassadors, entrepreneurs, artists and sports persons, amongst others. When these successful men and women tell the students, how important it is to pursue the path of devotion to God and the path of goodness and godliness, it is readily accepted by the young minds. Also there are weekly study circle sessions where spiritual questions are raised and answered.

6. INTEGRAL EDUCATION

The Sri Sathya Sai philosophy of integral education guides and governs the schools and the colleges founded by Bhagawan Baba and His devotees. The foundations of this philosophy can be found in '**Vidya Vahini**'- a treatise on education written by Bhagawan Baba. This philosophy of education is 'Idealistic' in its objectives, 'Pragmatic' in its approach and 'Naturalistic' in its settings.

Integral education seeks to make man an integrated personality. According to Bhagawan Baba, "**One should have the Head of Shankara, the Heart of Buddha and the Hands of Janaka**". An integrated personality is a harmonious synthesis of a sharp brain, a kind heart and competent hands; he is a beautiful combination of nobility and ability. Nobility without ability is useless to society and ability without nobility, dangerous to it.

Spiritual education is the basis of integral education – Education that takes into consideration only the intellectual aspect of human personality, neglects the body and ignores the spirit, is not complete and can create an unbalanced, lopsided personality.

Integral education seeks to develop all the aspects of human personality - the physical, the intellectual, the emotional and the spiritual. Inculcation of spiritual insight alone can provide the foundation for a noble, able and stable character. The definite sign of spiritual insight is blossoming of true 'Love' in the heart. True 'Love' springs out of recognition of the 'Oneness' of all existence. Experience of this 'Oneness' is the highest spiritual wisdom.

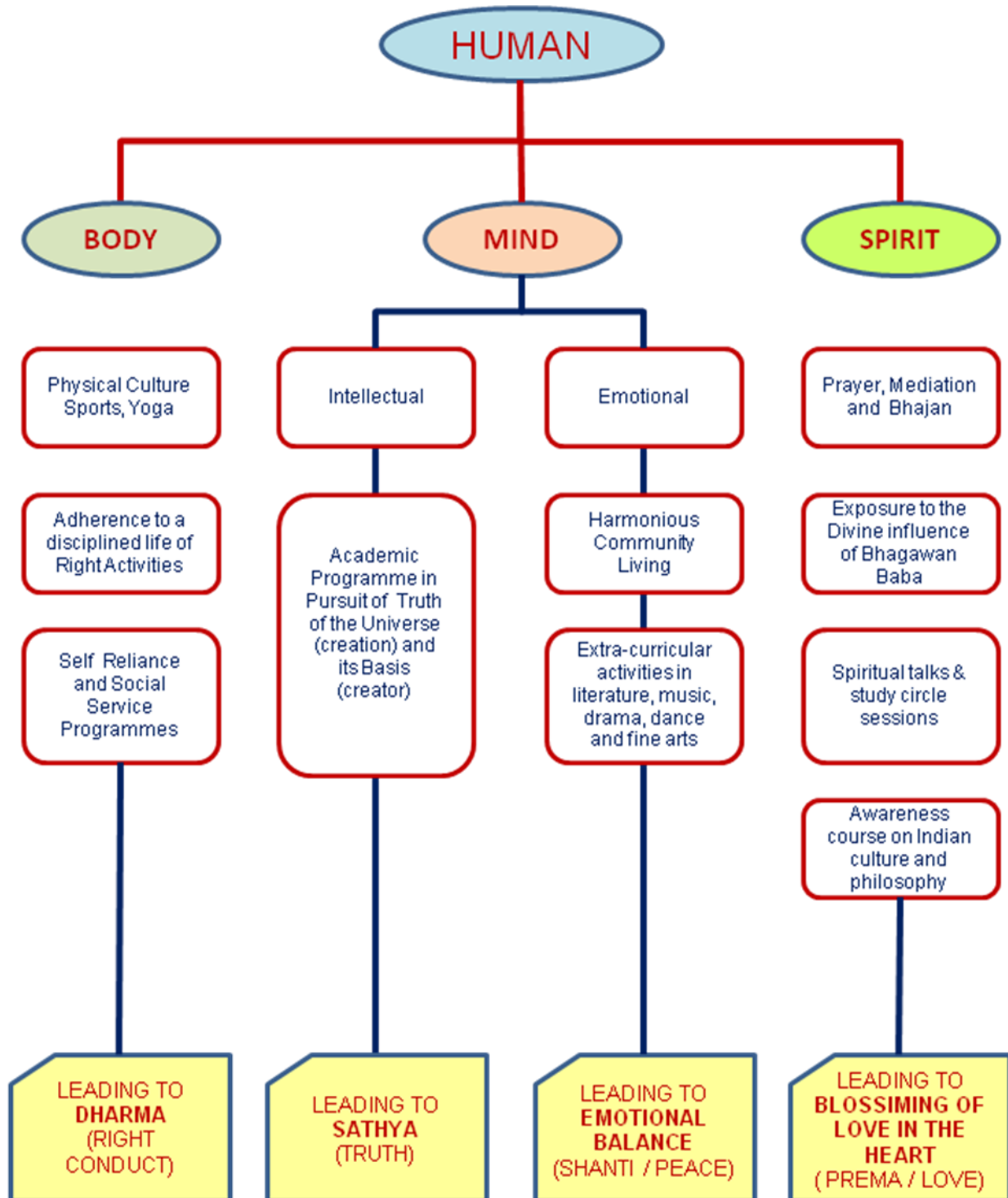
The cornerstones of Baba's philosophy of life are **Sathya** (Truth), **Dharma** (Right Conduct), **Shanthi** (Peace) and **Prema** (Love). But Love is the undercurrent of the other three. Baba says, '**Love in action is right conduct, love in thought is truth and love in feeling is peace**'. Love for God and fellow beings is the foundation of an integrated personality!

"The need of the hour is not a new social order, nor a new political or economic revolution; what we need today are men and women with character." -

Bhagawan Sri Sathya Sai Baba

7. PHILOSOPHY OF INTEGRAL EDUCATION

The chart given below describes how the **Philosophy of Integral Education** is brought into practice.



8. COURSES OFFERED

A. Science Stream: B.Sc.

B. Arts Stream: B.A.

C. Diploma in Human Excellence (DHE)

D. Continuing Education / Competence Building workshops for others

Note: Successful Candidate will receive (Proposed)

- B.Sc. / B.A. Degree from University of Mysore
- DHE from SSSCHE as part of Integrated Curriculum

9. GENERAL ELIGIBILITY CRITERIA FOR ADMISSION

- General eligibility of Candidates applying for admission must have passed CBSE Senior Secondary Examination / Pre-University examination of Karnataka, or an equivalent examination of any other status with minimum of 45% marks in the aggregate. Relaxation up to 5% of marks shall be given to the SC/ST candidates.
- Preference to students studied in Sri Sathya Schools and Balavikas Students.

For more details, please write to admissions@sssche.org or refer respective course details in this handbook.

10. COURSE DETAILS OF BACHELOR OF SCIENCE (B.Sc.)

a. Programme and Duration :

Integrated programme titled “**Bachelor of Science (B.Sc.)**”. This degree programme will be of **three year duration organized on the semester pattern with 2 semesters in a year**. Each semester will consist of 16 weeks of instruction excluding examination.

b. Course Contents

The course contents are Physics / Chemistry / Mathematics / Botany / Zoology offered in B.Sc. are equivalent to that of B.Sc. (PCM / CBZ) of University of Mysore. Students who pass this programme are considered eligible to pursue Masters Degree in the respective subjects in the Departments of the University of Mysore.

c. Eligibility for admission to B.Sc.

- Candidates seeking admission to the B.Sc. Programme should have passed CBSE Senior Secondary examination/ Pre-University examination of Karnataka or an equivalent examination of other states with 45% marks in the aggregate. Relaxation up to 5% of marks shall be given to the SC/ST candidates.
- Candidates should have passed the qualifying examination with the following specified combinations of subjects.
- For admission to the **PCM stream**: Physics, Chemistry, Mathematics / and any other subject approved by University of Mysore;
- For admission to **CBZ stream**: Physics, Chemistry, Mathematics, Biology / Physics, Chemistry, Biology / Chemistry, Botany, Zoology.
- Admission shall be regulated through selection on the basis of marks in the qualifying examination or performance in a specially designed selection test or both as per the admission policies of SSSCHE from time to time. The selection test shall consist of Multiple Choice Questions with equal weightage to the three content areas of the combination of subjects at PUC/ CBSE level.
- Admission will be in accordance with administrative policies related to proportionate representation (based on the latest available census report) to different States in the region. It will also be governed by the reservation policies of Govt. of India as prevalent at the time of admission.
- The centre shall follow the admission rules of Under Graduate Programmes of the University of Mysore.

d. Scheme of Instruction

- Details of courses and scheme of study, duration etc., are followed as per Mysore University and organized under the following two categories :
 - ✓ Common Courses
 - ✓ Core Courses

e. Common Courses

The common courses comprises of courses that are mandatory for all students.

- a. Regional Language : Any one of the following languages – Kannada / Sanskrit
- b. English
- c. Environmental Education, Information and Communication Technology (ICT) in Education, Indian Constitution, Health and Physical Education and Theatre, Art and Heritage Craft Traditions.

f. Core Courses

For PCM students: Physics, Chemistry and Mathematics.

For CBZ students: Chemistry, Botany and Zoology.

g. Attendance

Every student has to attend a minimum of 75% of the classes conducted of each course. If a student has failed to put in minimum of 75% attendance in a course, he is deemed to have dropped the course and is not allowed to write the semester end examination of that course. He has to attend the classes of that course in the subsequent years whenever it is offered.

h. Medium of Instruction

The medium of instruction and examination shall be English.

i. Change of Stream

Once chosen, change of stream is not permissible under any circumstances during that or subsequent semesters

j. Scheme of Examination

There shall be a University Examination at the end of each semester

11. COURSE DETAILS OF BACHELOR OF ARTS (B.A.)

a. Programme and Duration

Integrated programme titled “**Bachelor of Arts (B.A.)**”. This degree programme will be of **three year duration organized on the semester pattern with 2 semesters in a year**. Each semester will consist of 16 weeks of instruction excluding examination.

The course contents related to English Literature / Social Science / Economics of the University of Mysore.

b. Eligibility for admission to B.A.

- Candidates seeking admission to the B.A. course should have passed CBSE Senior Secondary examination/ Pre-University examination of Karnataka or an equivalent examination of any other state with 45% marks in the aggregate. Relaxation up to 5% of marks shall be given to the SC/ST candidates.
- Candidates should have passed the qualifying examination with the following combinations of subjects – English, Regional Language and the following subjects: History, Economics and Sociology.
- Admission shall be regulated through selection on the basis of marks in the qualifying examination or performance in a specially designed selection test or both as per the admission policies of SSSCHE from time to time. The selection test shall consist of Multiple Choice Questions with equal weightage to the three content areas of the combination of subjects at CBSE/PUC/+2 level.
- Admission will be in accordance with administrative policies related to proportionate representation (based on the latest available census report) to different States in the region. It will also be governed by the reservation policies of Govt. of India as prevalent at the time of admission.
- The centre follows the admission rules of undergraduate course of the University of Mysore.

c. Scheme of Instruction

Courses of Study are organized into the following categories:

- a. Regional Language: Any one of the following languages – Kannada / Sanskrit
- b. English
- c. Environmental Studies, Information and Communication Technology in Education (ICT), Indian Constitution and Human Rights, Theatre, Arts and Heritage Crafts Tradition.

The stream is offered is **English Literature, Social Science and Economics**

d. Attendance:

Every student has to attend a minimum of 75% of the classes conducted in each course. If a student has failed to put in a minimum of 75% attendance in a course, He is deemed to have dropped the course and is not allowed to write the semester end examination of that course. He has to attend the classes of that course in the subsequent years whenever it is offered after registering for the same course.

e. Medium of Instruction:

The medium of instruction and examination shall be English.

f. Change of Stream

Once chosen, change of stream is not permissible under any circumstances during that or subsequent semesters

g. Scheme of Examination

There shall be a University Examination at the end of each semester.

12. DIPLOMA IN HUMAN EXCELLENCE (DHE)

- INDIAN CULTURE AND SPIRITUALITY
- SRI SATHYA SAI STUDIES
- COCURRICULAR ACTIVITIES
 - Leadership skills
 - Spiritual activities
 - Social Service Activities
 - Cultural Activities
 - Sports and Games

13. DAILY TIME TABLE

05.00 AM	GETTING UP
05.20 AM	OMKAR, SUPRABHATHAM, VEDA CHANTING, BHAJAN & ARATHI
06.15 AM	MEDITATION
06.30 AM	YOGA & JOGGING
07.15 AM	SPRITUAL GUIDANCE AND STUDIES
08.15 AM	BATH & BREAKFAST
09.15 AM	SARVADHARMA PRAYER & ARATHI
09.30 AM	I PERIOD
10.30 AM	II PERIOD
11.30 AM	III PERIOD
12.30 PM	LUNCH
01.30 PM	IV PERIOD
02.30 PM	V PERIOD
03.30 PM	VI PERIOD
04.30 PM	TEA BREAK
04.45 PM	PHYSICAL EDUCATION (SPORTS & GAMES)
06.30 PM	EVENING PRAYER & BHAJAN
07.15 PM	DINNER
08.00 PM	STUDY
09.30 PM	TV NEWS (GENERAL & SPORTS)
10.00 PM	TO BED WITH PRAYER (LIGHTS OFF)

❖ Special Evening Programmes

Monday	His Voice & His Message (Swami)	06.30 PM - 07.00 PM
Wednesday	Talk by a Student	06.30 PM - 06.45 PM
Friday	Parayanam (Guest)	06.15 PM - 07.00 PM
Saturday	Film Show	07.00 PM - 08.30 PM
Sunday	Self Reliance Programs	08.30 AM - 12.30 AM
Sunday	Study Circle & Spiritual Discussion	05.30 PM - 06.30 PM

*Study Circle / Spiritual Discussion on alternate Sundays

14. ACADEMIC CALANDER, HOLIDAYS AND SCHEME OF WORK

SEMESTER	START	END
ODD SEMESTER	JUNE 1	OCTOBER 31
WINTER VACTION	NOVEMBER 1	NOVEMBER 14
EVEN SEMESTER	NOVEMBER 15	APRIL 15
SUMMER VACATION	APRIL 16	MAY 30

- Total working months available per semester - **5 Months**
- Days allocated for exams, preparation of exams, festivals, holidays, conduct of Grama Seva, Sports and Cultural Meet – **30 days (1 Month)**
- Days available for actual teaching – **4 Months**
- **6 Periods per day X 6 days per week => 36 Periods per week**
- **Total Periods available in 4 months**
 - **(6 hours a day) X (6 days in a week) x (4 months) => 576Hours**
- Evening two(2) hours are available for physical education, sports & games & other activities
 - **(2 hrs per day x 6 days in a week x 4 weeks per month x 4 months) =192 hours**
- Morning one (1) hour is available for integrated courses
 - **(1 hr per day X 6 days in a week X 4 Weeks in a Month X 4 months) =96 hours**
- **TOTAL HOURS AVAILABLE PER SEMESTER => 864 HOURS**

15. FAIR PRACTISES

✓ **Anti-Ragging**

The Sri Sathya Sai Centre for Human Excellence and the University of Mysore has zero tolerance to ragging which is a punishable offence. Every student has to sign a declaration that he/she will not indulge in any form of ragging and other unlawful activities.

✓ **No Smoking Area**

All campuses coming under the jurisdiction of the University of Mysore are declared "No Smoking Areas" and any violation in this regard would invite severe punishment.

16. SUPPORT SERVICES

✓ **Administrative Offices**

The administrative office of the Sri Sathya Sai Centre for Human Excellence is housed in Prema Kutir, Sathya Sai Grama, Muddenahalli. The offices of the Director and other integral team members are located in this building.

✓ **Banking Services**

- State Bank of Mysore has a branch in Muddenahalli.
- Vijaya Bank has a branch in the campus with ATM facility. ATM operates only during the banking hours.

17. HOSTEL RULES & REGULATIONS

Hostel accommodation is allotted purely at the discretion of the Warden / Principal. Authorities can remove a resident from the hostel at any time on disciplinary grounds and the student may be required to vacate their rooms at short notice, during such situations. Similarly students may be required to shift to alternate accommodation at short notice due to administrative reasons.

- All students are required to bring 3 passport size photographs for hostel admission at the time of joining.
- The hostel facilities fee / deposit may be paid at the time of registration/admission.
- Students must occupy rooms specifically allotted to them. They are not allowed to change rooms except with the written permission of the Warden/Principal.
- The hostel timings will be strictly adhered to. Students are advised to be present in their rooms.
- Residents must treat their room with care, keep their rooms and surroundings clean, and not cause any damage to property.
- When leaving the room, residents must take care to see that the fan and lights are switched off. Every effort must be made to economise the use of electricity.
- The electric points provided in each room are to be used for connecting table lamps. Use of any domestic electric appliance etc. is not permitted.
- Change of accommodation from one room to another, during a term is generally not permitted, except with the written permission of the Warden/Principal.
- Warden/Principal reserves the right to break open rooms in case of any violation of hostel rules, suspected unlawful activities or on the basis of security risk perceived.
- Residents may be required to shift to other blocks/ rooms as and when informed by hostel authorities. This shifting may be necessitated due to administrative reasons and students are required to co-operate.
- Residents who wish to vacate the hostel must meet the Warden/Principal for necessary formalities/advice. Permission of the parent and along with certain documentation is mandatory.
- When there is a vacant bed in the room, the duplicate key of the room must be deposited with the Warden/Principal, to facilitate allotment to another student.
- No student should stay away from his room during the night, except with prior written permission of the Warden/Principal. Any student, who wishes to leave the campus

temporarily or otherwise, should obtain the permission of Warden/Principal in writing. Those applying for permission must state the date and time of his intended departure and return as well as the destination and enter all these details in the in-out register maintained in every hostel.

- The management reserves the right to break open the rooms in case of violations of hostel rules, suspected unlawful activities and security risk cases or where the student is absent from his room for a long period without prior information or any valid reason.
- Residents are not permitted to allow their rooms to be used by others. All visitors and non-residents must leave the hostel after visiting hours. All students are requested to extend their fullest co-operation to see that no unauthorised persons enter or stay in the hostel premises.
- All visitors including parents/ guardians must be entertained only in the visitors lounge and during visiting hours/day only. A visitor's pass will be obtained from the office of the Warden/Principal, well in advance by concerned student.
- Any damage/breakage to hostel property will be charged to the occupants of the room/block with a fine. Disciplinary action will also be initiated.
- Pets of all kinds are prohibited inside the hostel.
- Students are advised not to keep large amounts of cash or valuables in the room. The student is responsible for the safety of his/ her belongings inside the room.
- Cooking in hostel rooms is not permitted.
- All instructions/ notices displayed on notice boards will be deemed to have been read by all residents and excuses for non-compliance of such instructions and notices will not be accepted. Students are advised to look at the notice board everyday to acquaint themselves with latest information/orders.
- Substance abuse, consumption of alcohol and smoking or chewing of tobacco and its related products and eating non-vegetarian food, is strictly banned in the hostel and in the Campus.
- Playing of loud music and disturbing the quite atmosphere by any other means is not permitted, as it disturbs the fellow hostel mates. You may use earphones while listening to music. Playing any kind of outdoor games inside the hostel/corridors is not permitted.
- Students are requested to avoid singing aloud, shouting or making all types of noises which are likely to distract the attention of those who may be studying in their rooms or library.
- Neither is partying in the rooms, in the corridors or anywhere in the hostel permitted whatever be the occasion.

- Fire Hazards and Safety: Candles and incense are a fire hazard and are not permitted in the hostels. Combustible materials such as gasoline, paint thinner and oil lamps are not permitted in the hostels. Burning/bursting of crackers, carrying of crackers to the rooms and lighting of lamps/candles are banned strictly in and around the Hostel premises throughout the year. Residents must switch off all lights and fans, and electrical appliances including mosquito repelling machines if any before leaving their rooms. This is necessary to avoid an inadvertent fire.
- In case of Fire: Residents must raise an alarm and call the hostel Caretaker. They should also alert the Warden/Principal.
- 'Study Hours' will be observed from 8.00 pm to 10.00 pm on all days. No noise of any sort will be permitted during these hours.
- Ragging in any form is prohibited and not encouraged in the campus.
- All hostel inmates must report any disciplinary matter or problems concerning them or their room-mate/ neighbour(s) coming to their notice to the Warden/Principal immediately.
- No televisions are permitted to be kept in the hostel rooms by the students. Students have to watch TV in the common TV room provided in the hostel.
- If a resident falls sick, his room-mate/friend must immediately inform the Warden, who will make arrangements to call a doctor, or take the student to the hospital and look after him.

